



PROTOCOL

REVIEW OF EXAM RESULTS AND SUPPLEMENTARY ASSESSMENTS

APPLICATIONS FOR REVIEW OF EXAM RESULTS WHERE CANDIDATES HAVE FAILED AN EXAM PAPER ON MULTIPLE OCCASIONS.

The Victorian Bar is committed to promoting access to the Readers' Course and to the Bar, and aims to provide an alternative pathway for certain candidates to demonstrate the competency and knowledge required by the Bar Exam.

This protocol outlines the procedure by which candidates who have failed to pass an Exam paper on any topic area three or more times may request a review by the Bar.

The Bar Council has delegated the discretionary power of assessing applications for review to the Exam Committee.

Eligibility

- To apply for review a candidate must have sat for and failed to pass either the ethics, evidence or procedure Exam paper on three or more occasions.
- Applications for review will only be considered if the candidate demonstrates bona fide and reasonable attempts to pass the Exam paper.
- In order to assess whether bona fide and reasonable attempts to pass have been made, the Exam Committee may consider whether the candidate has demonstrated core competency with regard to a minimum threshold, but this is to be determined by the Exam Committee at its absolute discretion.

Application

- A candidate seeking a review must submit a formal request to the Admissions Officer in writing within 14 days of the last occasion when they were informed that they had failed an Exam paper.
- The candidate's written statement must include:
 - a current copy of their CV;
 - detail on any matters that may have impacted the candidate's exam performance; and
 - any other relevant information or documentation in support of the application for review.

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- Following receipt of all information required, the Admissions Officer will provide the application to the Exam Committee for assessment.

Review

- The Exam Committee will evaluate applications on a case-by-case basis depending on the candidate's circumstances.
- If the Exam Committee considers that the application is to be dealt with by way of review, the process may include:
 - (a) an interview; and/or
 - (b) a supplementary assessment or assessments, which may depend on the subject matter of the papers that were failed.

Decision

The Exam Committee may at its discretion determine that the candidate has passed the Exam and will carry a credit for that paper within a period specified by the Exam Committee.

The decision of the Exam Committee is final.

All applications should be addressed to the Exam Committee:

Attention: Admissions Officer

Exam Committee
Owen Dixon Chambers East
Level 5
205 William Street
Melbourne VIC 3000
education@vicbar.com.au

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