



---

## PROTOCOL FOR APPOINTMENTS TO VICTORIAN BAR COMMITTEES

---

The protocol for appointments to Victorian Bar Committees has been developed by the Charter Working Group as part of the Bar Council's overall Governance review.

A protocol has been put in place whereby Committees are formed as follows:

1. Call for expressions of interest from Members will be distributed to Members as soon as is practicable after the incoming Bar Council is elected.  
The call for expressions of interest from Members is to be advertised through:
  - (a) In-Brief;
2. Call for expressions will close 14 days after advertised.
3. A Committee Appointments Working Group (**Working Group**) comprised of:
  - (a) President;
  - (b) Vice Presidents;
  - (c) Honorary Treasurer
  - (d) Assistant Honorary Treasurer;
  - (e) Executive Director; and
  - (f) Any other person appointed by the Bar Council or Bar Council Executive to assist.

will review expressions of interest, taking into consideration the relevant Committee Charter, and criteria which must include, but not be limited to:

- (a) an appropriate spread of seniorities;
- (b) gender balance;
- (c) number of members on each committee pursuant to its Charter;
- (d) continuity and the need for renewal;
- (e) expertise;
- (f) consultation with previous Committee chair;
- (g) previous contribution of nominated members, if any, to the Committee or any other Committee;
- (h) length of time already served on the Committee or other Committees.

4. The Working Group will make recommendations to the newly elected Bar Council at the first meeting of Bar Council in December, having considered nominations against the criteria.
5. Committee members appointed by the Bar Council will be informed of their appointment as soon as practicable after the Bar Council December meeting.
6. Where a position for a Vic Bar representative on an external committee becomes available, nominations or appointments will be made in accordance with the Bar's Nomination and appointment of VicBar members to external bodies protocol.

15 November 2018

Last reviewed by Bar Council on 11 October 2022